

## 2017 MEETINGS

- A January 25, 2017
- B April 12, 2017
- C July 5, 2017
- D October 11, 2017
- E November 29, 2017
- F December 6, 2017

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF FIRE TRUSTEES OF THE  
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT  
FLOYD COUNTY, INDIANA**

This meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on January 25, 2017, at 7:00 p.m.

Mr. Gagel, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Carter.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Glenn Gagel, Michael Moody, Jr., Chris Carter, Danny Gaither, Denny Kunkel, Troy Jewel and Jason Sharp

Absent: None

Fire Chief Richard Bader, Deputy Chief Jon Saulman and other members of the District were also in attendance. Attorney Keith Pulliam attended along with Angi Brodfuehrer, who assisted with the recording of the minutes.

Old Business:

**Approval of Minutes.** Mr. Carter made a motion to table the July 13, 2016, October 12, 2016, November 21, 2016, November 30, 2016 and December 29, 2016 meeting minutes, which received a second, and was passed unanimously.

**2016 Financial Report.** Mr. Moody presented a brief financial report. Monroe Shine is finalizing the 2016 management reports. The District received its 1782 Notice for Budget Year 2017 from the Department of Local Governance Finance. The budget was approved as submitted.

**Ratification of Fund Transfers.** Mr. Moody reported that as fiscal officer and pursuant to the continuing resolution previously passed by the Board, he was required to transfer appropriated amounts prior to year-end as between accounts in order to avoid account shortfalls. Specifically, he transferred \$2,000 from Account 125 (Unemployment) to Account 120 (Social Security), \$1,000 from Account 125 (Unemployment) to Account 126 (Medicare) and \$2,000 from Account 343 (Electricity) to Account 302 (Legal Fees/Other Contracts).

Mr. Carter made a motion for the Board to ratify the transfers by Mr. Moody, which received a second, and passed 5-0 without the Chairman voting. Mr. Sharp, as a new member of the Board, abstained from the vote.

**Approval of Administrative Claims from October 24, 2016 to January 13, 2017.** The report of administrative claims was circulated among and reviewed by the Board.

Mr. Carter made a motion to approve and ratify all administrative claims since the last regular meeting, which received a second, and passed 5-0 without the Chairman voting. Mr. Sharp abstained from the vote.

New Business:

**Welcome/Orientation of New Trustee.** Mr. Pulliam introduced Mr. Sharp as the newly appointed Board Member. Mr. Sharp has been a Jeffersonville firefighter for 17 years and is a reserve police officer for the Floyd County Sheriff's Office. He is a resident of the Town of Georgetown. Copies of the District's Bylaws and an excerpt from the Handbook on Indiana's Public Access Laws were previously mailed to Mr. Sharp by Mr. Pulliam.

**Election of Officers.** Mr. Pulliam advised the Board that it was time for the election of officers for 2017 and asked the Board for the various nominations.

Chairman. Mr. Carter and Mr. Moody were both nominated to serve as Chairman. Both men accepted the nomination. A vote was held and Mr. Moody was elected to serve as Chairman of the Board until next year's election of officers.

Vice Chairman. Mr. Carter was nominated to serve as Vice Chairman. Mr. Carter accepted the nomination. A vote was held and Mr. Carter was elected to serve as Vice Chairman of the Board until next year's election of officers.

Secretary. Mr. Sharp to serve as Secretary. Mr. Sharp accepted the nomination. A vote was held and Mr. Sharp was elected to serve as Secretary of the Board until next year's election of officers.

Fiscal Officer. Mr. Jewell was nominated to serve as Fiscal Officer. Mr. Jewell accepted the nomination. A vote was held and Mr. Jewell was elected to serve as Fiscal Officer of the Board until next year's election of officers.

**Chief's Report.** Lieutenant Crosier is in charge of maintenance for the District. He requested that he be granted view rights access to view the bill pay system to allow him to promptly respond to vendor's inquiries regarding payment. After discussion, no objections were raised and Board advised Chief Bader that he could proceed to make arrangements with the fiscal officer for Lieutenant Crosier and Firefighter Carwile to be granted view rights access to the bill pay system.

The District has been awarded a \$50,000 reimbursement grant from the Indiana Department of Homeland Security. Mr. Pulliam was directed to work with Captain Mayfield and Umbaugh to request the Floyd County Council for a \$50,000 additional appropriation to cover the associated expenditures required under the grant award. Mr. Pulliam advised that he would make the request on behalf of the District at the March 14, 2017 Floyd County Council meeting.

Chief Bader provided the Board with his 4<sup>th</sup> Quarter 2016 Chief's Report. Chief Bader also reported the costs for physicals and vaccinations will be covered by \$9,000 allocated from the Cumulative Fund.

**Legal Matters.** Mr. Pulliam advised he had prepared Resolution No. 2017-1 to amend the By-Laws of the District to state the January regular meeting will be held on the 4<sup>th</sup> Wednesday of January. The

amendment is needed to allow for the regular meeting to occur after the Board receives notice of new trustee appointments from the Floyd County Commissioners each year.

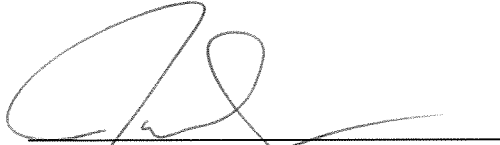
Mr. Carter made a motion to accept Resolution No. 2017-1, which received a second, and passed 6-0 without the Chairman voting.

**Next Meeting.** The next regular meeting of the Board will be on **April 12, 2017 at 7:00 p.m.**

Mr. Carter made a motion to adjourn, which was seconded, and passed unanimously at 7:57 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by:



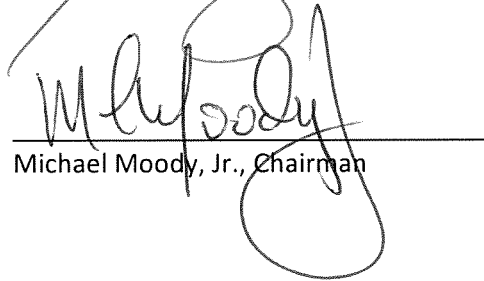
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Jason Sharp, Secretary

Date:

7/5/17

Attested by:



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Michael Moody, Jr., Chairman

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF FIRE TRUSTEES OF THE  
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT  
FLOYD COUNTY, INDIANA**

This meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on April 12, 2017, at 7:00 p.m.

Mr. Carter, Vice Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Sharp.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Glenn Gagel, Chris Carter, Danny Gaither, Denny Kunkel, Troy Jewel and Jason Sharp

Absent: Michael Moody, Jr.

Fire Chief Richard Bader and other members of the District were also in attendance. Attorney Keith Pulliam and Chapin Collins of Sterling G. Thompson Co. were also in attendance. Mr. Pulliam's paralegal, Angi Brodfuehrer, attended to assist with the recording of the minutes.

Old Business:

**Approval of Minutes.** Mr. Sharp made a motion to approve the July 13, 2016, October 12, 2016, November 21, 2016, November 30, 2016, December 29, 2016 and January 25, 2017 meeting minutes, which received a second, and was passed unanimously.

New Business:

**Dental Insurance.** Mr. Chapin Collins of Sterling G. Thompson Co. presented dental insurance quotes. Mr. Collins circulated a handout for Board members to review. A copy is attached to these minutes. The Dental Care Plus Group is allowing the District to renew the current DentaSelect Plus Benefit Plan Number M36 plan at a 6% increase. Chief Bader recommended to renew the current plan. Mr. Sharp made a motion to accept Chief Bader's recommendation to renew the current plan, which received a second, and was passed unanimously.

**Life Insurance.** Mr. Collins then presented life insurance quotes and circulated a handout for Board members to review. A copy is attached to these minutes. The proposed monthly premium is \$65.25, a \$6.90 increase over last year's premium amount. Chief Bader recommended to renew the current plan. Mr. Gaither made a motion to accept Chief Bader's recommendation to renew the current plan, which received a second, and was passed unanimously.

Mr. Carter asked the Board to consider additional coverage options and requested Mr. Collins to provide rates for \$25,000 and \$50,000 of coverage at the next Board meeting.

**Financial Report.** Drafts of the Summary of Reconciled Cash Balances for January and February 2017 were circulated by Monroe Shine and are under review. Mr. Moody and Mr. Jewell will work with Monroe Shine to finalize drafts and have updated Summaries of Reconciled Cash Balances at the next Board meeting.

Mr. Pulliam advised the Board the District received approval of the \$50,000 additional appropriations from the DLGF.

**Approval of Administrative Claims from January 23, 2017 to April 7, 2017.** The report of administrative claims was circulated among and reviewed by the Board. Mr. Jewell made a motion to approve and ratify all administrative claims since the last regular meeting, which received a second, and passed unanimously.

**Update on Tanker 28 Purchase.** Lt. Crosier presented the Board with an update on the Tanker 28 Purchase. He advised the Tanker is progressing at a normal rate. Equipment is coming in and ready to be put on the Tanker when it arrives in late October/mid November.

**Chief's Report.** Chief Bader advised the Board he will have the written report available at the next meeting. He gave a brief report of the District's recent activities.


**Legal Matters.** Mr. Pulliam reminded the Board of the annual State Board of Accounts training requirements. He will circulate a link to the Board members to complete this year's training.

**Next Meeting.** The next regular meeting of the Board will be on **July 12, 2017 at 7:00 p.m.**

Mr. Sharp made a motion to adjourn, which was seconded, and passed unanimously at 8:03 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by:

  
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Jason Sharp, Secretary

Attested by:

  
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Chris Carter, Vice Chairman

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF FIRE TRUSTEES OF THE  
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT  
FLOYD COUNTY, INDIANA**

This meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on July 5, 2017, at 7:22 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Sharp.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Glenn Gagel, Danny Gaither, Denny Kunkel, Troy Jewel and Jason Sharp

Absent: Chris Carter

Fire Chief Richard Bader and other members of the District were also in attendance. Attorney Keith Pulliam was also in attendance. Mr. Pulliam's paralegal, Angi Brodfuehrer, attended to assist with the recording of the minutes.

Old Business:

**Approval of Minutes.** Mr. Sharp made a motion to approve the April 12, 2017 meeting minutes, which received a second, and was passed unanimously.

**Review of Alternative Life Insurance Options.** Chief Bader received life insurance information from Sterling G. Thompson Co. on July 5, 2017. He will forward the information to the Board members for review via e-mail. Chief will request that Mr. Chapin Collins attend the October 11, 2017 regular meeting to discuss further.

New Business:

**Financial Report.** Mr. Jewell presented a financial report. A draft Summary of Reconciled Cash Balances through June 30, 2017 prepared by Monroe Shine was circulated among the Board for review. A copy is attached to the minutes. Chief Bader advised the Board of the potential need to seek an additional appropriation for higher than anticipated expenses in the 100 series accounts. Mr. Moody reminded the Board of the current procedure for approval of expenditures. After discussion, Chief Bader advised that he would take the additional step of emailing the Board members prior to purchases over \$1,000 to provide them with advance notice and an opportunity to raise any questions or concerns.

**Approval of Administrative Claims from April 14, 2017 to June 29, 2017.** The report of administrative claims was circulated among and reviewed by the Board. Mr. Kunkel made a motion to approve and

ratify all administrative claims since the last regular meeting, which received a second, and passed unanimously.

**Resolution to Transfer Remaining Debt Service Funds.** Mr. Moody discussed Resolution No. 2017-2 to transfer excess funds in the amount of \$17,773.81 from the Debt Service Fund to the General Fire Fund. Mr. Gagel made a motion to approve Resolution 2017-2, which received a second, and passed unanimously.

**2018 Budget.** Chief Bader circulated proposed 2018 budget figures. After discussion, Mr. Gagel made a motion to approve and to provide the recommended 2018 budget figures to Umbaugh & Associates to be inputted in to Gateway for consideration and approval by the County Council, which received a second, and passed unanimously.

**Chief's Report.** Chief Bader provided the Board with his 2<sup>nd</sup> Quarter 2017 Chief's Report. Chief advised he will provide the Board with a 5-10-15 year plan for equipment prior to the next meeting. This will be discussed at the October 11, 2017 meeting.

**Legal Matters.** Mr. Pulliam briefly reviewed the state budget process for the Board.

**Next Meeting.** The next regular meeting of the Board will be on **October 11, 2017 at 7:00 p.m.** It will be preceded by an executive session at 6:00 p.m.

Mr. Kunkel made a motion to adjourn, which was seconded, and passed unanimously at 8:09 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by: *Danny Gaither*  
~~Jason Sharp, Secretary~~  
*Danny Gaither*

Attested by: *M. Moody*  
Michael Moody, Chairman



**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF FIRE TRUSTEES OF THE  
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT  
FLOYD COUNTY, INDIANA**

This meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on October 11, 2017, at 7:01 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Gaither, acting Secretary for the meeting.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Chris Carter, Danny Gaither and Troy Jewel

Absent: Glenn Gagel, Denny Kunkel and Jason Sharp

Fire Chief Richard Bader and other members of the District were also in attendance. Attorney Keith Pulliam was also in attendance. Mr. Pulliam's paralegal, Angi Brodfuehrer, attended to assist with the recording of the minutes.

Old Business:

**Approval of Minutes.** Mr. Carter made a motion to approve the July 5, 2017 meeting minutes, which received a second, and was passed 4-0, with the Chairman voting.

**Review of Alternative Life Insurance Options.** Mr. Chapin Collins of Sterling G. Thompson Co. presented life insurance quotes from Standard Insurance Company. Mr. Collins circulated a handout for Board members to review which included rates for \$15,000, \$25,000 and \$50,000 of coverage. The flat rate premiums are guaranteed for three years. There was discussion regarding the number of part time hours required for coverage. Mr. Collins will attend the November 29, 2017 special meeting to provide further information.

New Business:

**Presentation Regarding 457(b) Options.** Mr. Todd Williams of Hoosier S.T.A.R.T. presented Roth and tax deferred investment options for the employees' 457(b). Mr. Carter made a motion to amend the current 457(b) plan to allow the Roth option effective January 1, 2018, which received a second, and passed 4-0, with the Chairman voting.

**Financial Report.** Mr. Moody presented a financial report. A draft Summary of Reconciled Cash Balances through September 30, 2017 prepared by Monroe Shine was circulated among the Board for review. Mr. Moody will work with Monroe Shine to finalize the draft and have an updated Summary of Reconciled Cash Balances at the next Board meeting.

Chief Bader advised the Board of the anticipated 2017 cumulative fund expenditures. Chief discussed the need to replace some of the PPE and the need to purchase battery extrication equipment. Captain Mayfield presented plans for a modular SCBA maze and a basement training prop.

**Transfer of Appropriated Amounts.** Mr. Moody discussed Resolution 2017-3 to transfer \$5,000 from account 404 (Equipment) to account 301 (Accounting) and \$5,000 from account 407 (PPE) into account 301 (Accounting) for anticipated increases in expenses and to avoid account shortages. Mr. Carter made a motion to approve Resolution 2017-3, which received a second, and passed 4-0, with the Chairman voting.

Mr. Jewell made a motion to transfer \$20,000 from account 101(Salaries) into account 122 (Health Insurance), which received a second, and passed 4-0, with the Chairman voting.

**Approval of Administrative Claims from June 27, 2017 to October 9, 2017.** The report of administrative claims was circulated among and reviewed by the Board. Mr. Carter made a motion to approve and ratify all administrative claims since the last regular meeting, which received a second, and was passed 4-0, with the Chairman voting.

**5/10/15 Year Purchase Plan for Apparatus and Equipment.** Chief Bader circulated a handout outlining his expected 5, 10 and 15-year plans for equipment purchases. The Board briefly discussed the plan and will revisit it at a future meeting.

**Chief's Report.** Chief Bader provided the Board with his 3<sup>rd</sup> Quarter 2017 Chief's Report.

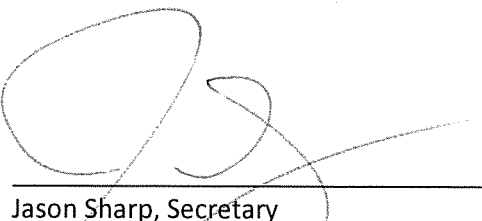
**Legal Matters.** Mr. Pulliam briefly reviewed the state budget process for the Board. Mr. Jewell announced his decision to resign from the Board effective at the end of the meeting. He stated that he wants to sell insurance to fire districts and departments and wanted to avoid any conflicts of interest. Mr. Pulliam briefly summarized the Conflict of Interest rules in the statutes and the District's bylaws.

**Next Meeting.** The next special meeting of the Board will be on **November 29, 2017 at 6:00 p.m.**

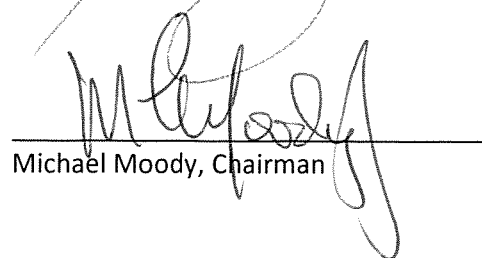
Mr. Carter made a motion to adjourn, which was seconded, and passed 4-0, with the Chairman voting at 8:49 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by:

  
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Jason Sharp, Secretary

Attested by:

  
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Michael Moody, Chairman

**MINUTES OF THE SPECIAL MEETING OF  
THE BOARD OF FIRE TRUSTEES OF THE  
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT  
FLOYD COUNTY, INDIANA**

This special meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on November 29, 2017, at the hour of 6:00 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Sharp, Secretary.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Chris Carter, Jason Sharp, Glenn Gagel, Denny Kunkel and Danny Gaither

Absent: None

Fire Chief Richard Bader and other members of the District were also in attendance. Attorney Keith Pulliam, Glenn Smith, Adam Smith and William Jewell of Callistus Smith Agency Inc. and Chapin Collins of Sterling G. Thompson Co. were also in attendance. Mr. Pulliam's paralegal, Angi Brodfuehrer, attended to assist with the recording of the minutes.

Old Business:

**Approval of Minutes.** Mr. Carter made a motion to approve the October 11, 2017 meeting minutes, which received a second, and was passed 5-0, without the Chairman voting.

New Business:

**Financial Report.** Mr. Moody presented a financial report. A draft Summary of Reconciled Cash Balanced through October 31, 2017 prepared by Monroe Shine was circulated among the Board for review. A copy is attached to the minutes.

**Approval of Administrative Claims from October 10, 2017 to November 28, 2017.** This was tabled to the January 24, 2018 regular meeting.

**Status of Fire Apparatus Purchase.** Chief Bader provided an update on the new fire apparatus. The potential delivery date is December 2017 although the delivery may be delayed to early 2018. The Board discussed the final payment. Mr. Pulliam discussed Resolution No. 2017-4. Mr. Carter made a motion to approve Resolution 2017-4, which received a second, and was passed 5-1, without the Chairman voting.

**Consideration of Insurance Proposals.** Mr. Glenn Smith of Callistus Smith Agency Inc. presented property and casualty and workers compensation insurance quotes. Mr. Smith circulated a handout for Board members to review. A copy is attached to these minutes.

Mr. Adam Smith of Callistus Smith Agency Inc. then presented health insurance quotes. Mr. Smith circulated a handout for Board members to review. A copy is attached to these minutes.

Mr. Chapin Collins of Sterling G. Thompson Co. presented life insurance quotes and circulated a handout for Board members to review. A copy is attached to these minutes.


Mr. Collins then presented medical insurance quotes and circulated a handout for Board members to review. A copy is attached to these minutes.

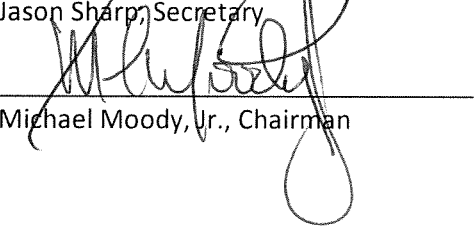
Mr. Moody recommended that the Board allow Chief Bader time to review and discuss the insurance quotes and to make a recommendation to the Board. It was decided a special meeting will be held to vote on the insurance proposals.

**Next Meeting.** The next special meeting of the Board will be on **December 6, 2017 at 6:00 p.m.**

Mr. Sharp made a motion to adjourn, which was seconded, and was passed 5-0, without the Chairman voting at 7:31 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by:   
Jason Sharp, Secretary

Attested by:   
Michael Moody, Jr., Chairman

**MINUTES OF THE SPECIAL MEETING OF  
THE BOARD OF FIRE TRUSTEES OF THE  
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT  
FLOYD COUNTY, INDIANA**

This special meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on December 6, 2017, at the hour of 6:00 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Sharp, Secretary.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Chris Carter, Jason Sharp, Glenn Gagel, Denny Kunkel and Danny Gaither

Absent: None

Fire Chief Richard Bader and other members of the District were also in attendance. Glenn Smith, Adam Smith and William Jewell, all of Callistus Smith Agency Inc. were also in attendance. Mr. Pulliam's paralegal, Angi Brodfuehrer, attended to assist with the recording of the minutes.

New Business:

Chief presented a handout comparing the insurance quotes from Callistus Smith Agency Inc. and Sterling G. Thompson Co. A copy of the handout is attached to the minutes. Chief Bader discussed his recommendation to the Board to utilize the services of Callistus Smith Agency Inc. for all of the District's insurance. After discussion, Mr. Carter made a motion to accept Chief's recommendation, which received a second, and was passed 5-0, without the Chairman voting.

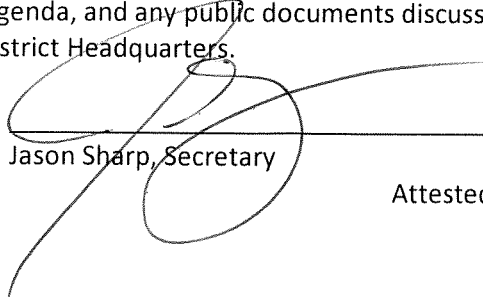
Mr. Glenn Smith of Callistus Smith Agency Inc. presented the Board with a Resolution naming Chief Bader as signatory agent for the Worker's Compensation Policy. Mr. Carter made a motion to approve Resolution 2017-5, which received a second, and was passed 5-0, without the Chairman voting.

**Next Meeting.** The next regular meeting of the Board will be on **January 24, 2018 at 7:00 p.m.**

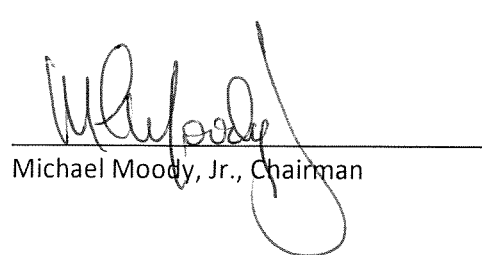
Mr. Sharp made a motion to adjourn, which was seconded, and was passed 5-0, without the Chairman voting at 6:14 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by:

  
Jason Sharp, Secretary

Attested by:

  
Michael Moody, Jr., Chairman