

2018 MEETINGS

A January 24, 2018

B April 11, 2018

C June 28, 2018

D July 25, 2018

E October 17, 2018

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on January 24, 2018, at 7:00 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Gaither, acting Secretary for the meeting.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Glenn Gagel, Chris Carter, Danny Gaither and Denny Kunkel

Absent: Jason Sharp and Mark Ringenberg

Fire Chief Richard Bader and other members of the District were also in attendance. Attorney Keith Pulliam was also in attendance. Mr. Pulliam's paralegal, Angi Brodfuehrer, attended to assist with the recording of the minutes.

Old Business:

Approval of Minutes. Mr. Carter made a motion to approve the November 29, 2017 and December 6, 2017 meeting minutes, which received a second, and was passed 4-0, without the Chairman voting.

New Business:

Board Appointments. Mr. Pulliam advised the Board that Mr. Ringenberg was appointed to the Board by the Floyd County Commissioners. The Floyd County Commissioners also re-appointed Mr. Moody and Mr. Kunkel to the Board for additional 4-year terms. Mr. Gaither was also reappointed to fill the vacancy created by Mr. Jewell's departure in October 2017. Mr. Gaither's term will expire December 31, 2018.

Election of Officers. Mr. Pulliam advised the Board that it was time for the election of officers for 2018 and asked the Board for the various nominations.

Chairman. Mr. Moody was nominated to serve as Chairman. Mr. Moody accepted the nomination. A vote was held, and Mr. Moody was elected to serve as Chairman of the Board until next year's election of officers.

Vice Chairman. Mr. Carter was nominated to serve as Vice Chairman. Mr. Carter accepted the nomination. A vote was held, and Mr. Carter was elected to serve as Vice Chairman of the Board until next year's election of officers.

Secretary. Mr. Ringenberg was nominated to serve as Secretary. A vote was held, and Mr. Ringenberg was elected to serve as Secretary of the Board until next year's election of officers.

Fiscal Officer. Mr. Sharp was nominated to serve as Fiscal Officer. A vote was held and Mr. Sharp was elected to serve as Fiscal Officer of the Board until next year's election of officers.

Financial Report. Mr. Moody presented a financial report. A Summary of Reconciled Cash Balances through December 31, 2017 prepared by Monroe Shine was circulated among the Board for review. A copy is attached to the minutes.

Ratification of Funds Transfer by Fiscal Officer/Encumbrance. Mr. Carter made a motion to ratify the transfer of \$400 from account 106 (Overtime Cost) to account 120 (Social Security), which received a second, and passed 4-0, without the Chairman voting.

Anticipated Cumulative Fund Expenditures. Chief Bader made a presentation to the Board with respect to anticipated expenditures from the cumulative fund in 2018. Copies of his handouts are attached to the minutes.

Approval of Administrative Claims from October 11, 2017 to January 12, 2018. The report of administrative claims was circulated among and reviewed by the Board. Mr. Carter made a motion to approve and ratify all administrative claims since the last regular meeting, which received a second, and was passed 4-0, without the Chairman voting.

Report on New Tanker. Chief Bader advised the Board the District had accepted delivery of the new tanker and invited the Board and other members of the public to inspect the truck after the meeting.

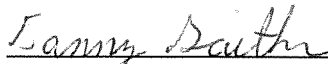
Chief's Report. Chief Bader provided the Board with his 4th Quarter 2017 Chief's Report.

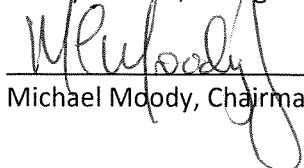
Legal Matters. Mr. Pulliam advised the Board that the District was working with Umbaugh to finalize and submit its 100R Annual Report into Gateway. Mr. Pulliam further advised that the District needed to establish a materiality threshold for SBOA compliance purposes. Mr. Kunkel made a motion to adopt Resolution 2018-1, which established the materiality threshold at \$100, which received a second, and was passed 4-0, without the Chairman voting.

Next Meeting. The next regular meeting of the Board will be on **April 11, 2018 at 7:00 p.m.**

Mr. Carter made a motion to adjourn, which was seconded, and passed 4-0, without the Chairman voting at 8:06 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by: 
Danny Gaither, Acting Secretary

Attested by: 
Michael Moody, Chairman

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on April 11, 2018, at 7:00 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Ringenberg, Secretary.

On roll call, all members of the Board of Fire Trustees were shown to be present. Fire Chief Richard Bader and other members of the District were also in attendance. Attorney Keith Pulliam was also in attendance. Mr. Pulliam's paralegal, Angi Brodfuehrer, attended to assist with the recording of the minutes.

Old Business:

Approval of Minutes. Mr. Carter made a motion to approve the January 24, 2018 meeting minutes, which received a second, and was passed 6-0, without the Chairman voting.

New Business:

Financial Report. Mr. Moody presented a brief financial report. He noted that a draft Summary of Reconciled Cash Balances through March 31, 2018 had just been received from Monroe Shine and he had not yet had the opportunity to review it or circulate it to the board for review. Chief Bader also indicated that he wanted to follow up with Monroe Shine with some questions before finalizing the draft report.

Approval of Administrative Claims from January 30, 2018 to April 9, 2018. The report of administrative claims was circulated among and reviewed by the Board. Mr. Carter made a motion to approve and ratify all administrative claims since the last regular meeting, which received a second, and was passed 6-0, without the Chairman voting.

Anticipated Cumulative Fund Expenditures. Captain Mayfield advised the Board the District has been awarded a \$5,000 DNR grant towards the purchase of 22 sets of VersaPro lightweight, high performance rescue wear. An expenditure will be made from the Cumulative Fund in the approximately amount of \$5,500.00 for the purchase of such gear. Copies of his handouts are attached to the minutes.

Lieutenant Pellman made a presentation to the Board regarding fire station security options. The possible need for security cameras and other safety considerations were discussed. A handout was circulated with preliminary costing information for different types of systems and monitoring. After discussion, a committee consisting of Mr. Carter, Mr. Kunkel and Mr. Gagel agreed to work with Lt. Pellman to research the issue further in preparation for the next meeting.

Expenses related to replace of certain fire station furniture was also discussed and a handout was provided to the board.

Preliminary 2019 Budget Discussions. Chief Bader made a presentation to the Board concerning projected spending for the District in 2019. A copy of his proposed 2019 Budget was circulated to the Board for consideration.

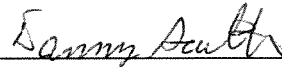
Chief's Report. Chief Bader tabled discussion on his 1st Quarter 2018 Chief's Report and provided a handout to the Board.

Next Meeting. The next regular meeting of the Board will be on **July 11, 2018 at 7:00 p.m.**

Mr. Sharp made a motion to adjourn, which was seconded, and passed 6-0, without the Chairman voting at 8:20 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by:



~~Mark Ringenberg, Secretary~~

Danny Gaither, Acting

Attested by:



Michael Moody, Chairman

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This special meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on June 28, 2018, at the hour of 6:00 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Ringenberg, Secretary.

On roll call, the members of the Board of Fire Trustees were shown to be present. Fire Chief Richard Bader was in attendance, along with attorney Keith Pulliam and other employees of the District.

Consideration of Request for Additional Appropriation. Chief Bader gave a presentation to the Board regarding the anticipated need for an additional appropriation for technical rescue and wildland equipment packages. A handout detailing a breakdown of the equipment needed and corresponding costing was provided to the Board for review and consideration. Chief Bader advised that the additional appropriation would, among other things, allow the District to replace equipment that was damaged in a wildland fire response, provide improved equipment for staff safety, achieve commonality of equipment for efficiency and ease of maintenance, and to stagger equipment purchases. After discussion, Mr. Carter made a motion to initiate the process to request a \$150,000 additional appropriation through the Floyd County Council, which was seconded, and was passed 6-0, without the Chairman voting. The Chairman advised that he would work with Mr. Pulliam and Umbaugh to prepare the necessary documentation and make the request for additional appropriation to the County Council.

Next Meeting. After discussion, it was determined that the next regular meeting would need to be rescheduled from July 11, 2018 at 7:00 until **July 25, 2018 at 7:00 p.m.** It will be preceded by an executive session at 6:00 p.m.

A motion to adjourn was made, seconded, and approved, which ended the meeting at 7:52 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by: *Mark Ringenberg*
Mark Ringenberg, Secretary
Denny Gaither, Acting

Attested by: *Michael Moody*
Michael Moody, Chairman

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on July 25, 2018, at 7:10 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Gaither, Acting Secretary.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Glenn Gagel, Danny Gaither and Jason Sharp

Absent: Chris Carter, Denny Kinkel and Mark Ringenberg

Fire Chief Richard Bader and other members of the District were also in attendance. Attorney Keith Pulliam was also in attendance. Mr. Pulliam's paralegal, Angi Brodfuehrer, attended to assist with the recording of the minutes.

Old Business:

Approval of Minutes. Mr. Sharp made a motion to approve the April 11, 2018 and June 28, 2018 meeting minutes, which received a second, and was passed 4-0, with the Chairman voting.

Update on Security System. Lieutenant Pellman presented an overview of the fire station security system quote provided by North Side Security. A handout is attached to the minutes. Chief Bader advised the Cumulative Fund has no problem absorbing the \$20,000 cost of the security system. Mr. Sharp made a motion to accept the proposal for the security system, which was seconded, and was passed 4-0, with the Chairman voting.

New Business:

Financial Report. Mr. Sharp presented a brief financial report. A Summary of Reconciled Cash Balances through June 30, 2018 prepared by Monroe Shine was circulated among the board for review.

Transfer of Appropriated Amount. Mr. Sharp discussed the need for Resolution 2018-2 to transfer \$1,972.18 from account 122 (Health Insurance) to account 404 (Equipment) for anticipated increases in expenses and to avoid an account shortage. Mr. Gagel made a motion to approve Resolution 2018-2, which received a second, and passed 4-0, with the Chairman voting.

Approval of Administrative Claims from April 24, 2018 to July 11, 2018. The report of administrative claims was circulated among and reviewed by the Board. Mr. Gagel made a motion to approve and ratify

all administrative claims since the last regular meeting, which received a second, and was passed 4-0, with the Chairman voting.

Report on Cumulative Spending. Lieutenant Pellman gave the Board an overview of a proposal to build an equipment storage building at Station 2 to house wildland fire equipment. The quote provided does not include the costs for county permits, gravel or electric hookup. The District may need a variance from the county. After discussion between the Board and the District, Chief Bader advised the Board he will outline the additional costs and variance details and present a plan to the Board at the October meeting. The building would be contingent upon the approval of an additional appropriation.

Potential Tanker Purchase. Lieutenant Pellman presented the Board with a quote for a demo tanker manufactured by Alexis Fire Apparatus. The tanker would replace Tanker 27 that was purchased used in 2007. After a lengthy discussion among the Board and Chief Bader, Mr. Moody recommended consideration of a tanker purchase be tabled until the October meeting.

Car Two Replacement. Mr. Moody advised the Board that Captain Mayfield has been promoted to Deputy Chief of the District to fill the vacancy left by Deputy Chief Saulman when he left to be the chief of the Harrison Township Fire District.

Chief's Report. Chief Bader tabled discussion on his 2nd Quarter 2018 Chief's Report.

Legal Matters. Mr. Pulliam advised the Board of changes in the law effective July 1, 2018 that require the District to upload materials required by the SBOA on a monthly and yearly basis. He is working with Monroe Shine on their proposal as they will have primary responsibility for uploading the information. Mr. Pulliam is also working with Chief Bader and Dan Hedden from Umbaugh on a new capital assets policy for the District.

Next Meeting. The next regular meeting of the Board will be on **October 17, 2018 at 7:00 p.m.** and will be preceded by an executive session at 6:00.

Mr. Sharp made a motion to adjourn, which was seconded, and passed 4-0, with the Chairman voting at 8:56 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by: Mark A. Ringenberg
Mark A. Ringenberg, Acting Secretary

Attested by: Michael Moody
Michael Moody, Chairman

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on October 17, 2018, at 7:30 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Ringenberg, Secretary.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Chris Carter, Denny Kunkel, Mark Ringenberg and Danny Gaither

Absent: Glenn Gagel and Jason Sharp

Fire Chief Richard Bader and other members of the District were also in attendance. Attorney Brad Benson with Applegate Fifer Pulliam was also in attendance.

Old Business:

Approval of Minutes. Mr. Carter made a motion to approve the July 25, 2018 meeting minutes, which received a second, and was passed 4-0, without the Chairman voting.

Amend By-Laws to Change Regular Meeting Date. Mr. Moody discussed the need to amend the by-laws to change the default date for regular meetings to the 3rd Wednesday of January, April, July and October. Mr. Carter made a motion to approve Resolution 2018-3, which received a second, and was passed 4-0, without the Chairman voting.

Adoption of Capital Assets Policy; Review of Capital Assets Ledger. Mr. Moody discussed the need for to adopt a written capital asset policy and establish a threshold of \$5,000.00 in order to comply with the Accounting and Uniform Compliance Guidelines Manual for Special Districts. Mr. Carter made a motion to approve Resolution 2018-4, which received a second, and was passed 4-0, without the Chairman voting.

Report on Additional Appropriation Request; Anticipated Purchases. The District submitted a request for an additional appropriation resolution that was approved by the Floyd County Council on October 9, 2018. The final approval by the DLGF will likely occur after this meeting.

New Business:

Financial Report. Mr. Moody presented a brief financial report. A Summary of Reconciled Cash Balances through September 30, 2018 prepared by Monroe Shine was circulated among the board for review.

Approval of Administrative Claims from July 25, 2018 to October 16, 2018. The report of administrative claims was circulated among and reviewed by the Board. Mr. Carter made a motion to approve and ratify all administrative claims since the last regular meeting, which received a second, and was passed 4-0, without the Chairman voting.

Transfer of Appropriated Amounts. Mr. Moody discussed the need to transfer appropriated amounts for anticipated increases in expenses and to avoid account shortages. Mr. Ringenberg made a motion to approve Resolution 2018-5, which received a second, and was passed 4-0, without the Chairman voting.

Contingent Transfer of Appropriated Amounts Upon Approval of Additional Appropriation Request. Mr. Moody discussed the need to transfer appropriated amounts to account for anticipated spending, contingent upon the final approval of the outstanding additional appropriation Request by the DLFG in 2018. Mr. Carter made a motion to approve Resolution 2018-6, which received a second, and was passed 4-0, without the Chairman voting.

Proposal to Construct New Outbuilding. Lieutenant Pellman made a presentation to the Board regarding the construction of a new outbuilding. A handout showing the proposed costs is attached to the minutes. Mr. Carter made a motion for the District to spend up to \$50,000 from the cumulative fund for construction of the building, which received a second, as was passed 4-0, without the Chairman voting.

Chief's Report. Chief Bader tabled discussion on his 4th Quarter 2018 Chief's Report and provided a handout to the Board.

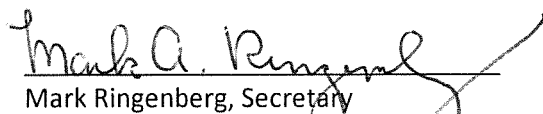
Legal Matters. None.

Next Meeting. The next regular meeting of the Board will be on **January 16, 2019 at 7:00 p.m.**

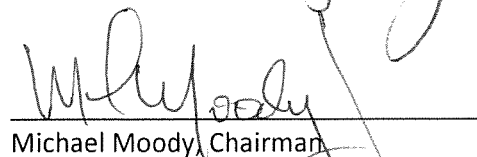
Mr. Carter made a motion to adjourn, which was seconded, and passed 4-0, without the Chairman voting at 8:50 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by:


Mark Ringenberg, Secretary

Attested by:


Michael Moody, Chairman