

2019 MEETINGS

A January 16, 2019

B March 20, 2019

C March 22, 2019

D April 17, 2019

E July 17, 2019

F August 7, 2019

G October 16, 2019

H December 17, 2019

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on January 16, 2019, at 7:02 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Ringenberg, acting Secretary for the meeting.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Jason Sharp, Denny Kunkel and Mark Ringenberg

Absent: Chris Carter

Fire Chief Richard Bader and other members of the District were also in attendance. Attorney Keith Pulliam was also in attendance. Mr. Pulliam's paralegal, Angi Brodfuehrer, attended to assist with the recording of the minutes.

Old Business:

Approval of Minutes. Mr. Ringenberg made a motion to approve the October 17, 2018 meeting minutes, which received a second, and was passed 4-0, with the Chairman voting.

Update on Additional Appropriations Request. Chief Bader reported that he had been contacted by the County Auditor who requested him to attend the most recent County Council meeting. The auditor moved forward on his own initiative to advertise and resubmit last year's additional appropriation request that was not timely submitted to the DLGF. The council reapproved the request and the auditor has submitted it to the DLGF. Mr. Pulliam advised that he would look into the matter further with Dan Hedden and the District's DLGF field representative and report back.

New Business:

Board Appointments. Chief Bader advised the Board that the Floyd County Commissioners had appointed Chad Ogden to fill the vacancy on the Board. Mr. Pulliam advised he was previously unaware of the appointment, that he would confirm it with the Commissioners and reach out to Mr. Ogden with an orientation packet.

Election of Officers. Mr. Pulliam advised the Board that it was time for the election of officers for 2019 and asked the Board for the various nominations.

Chairman. Mr. Moody was nominated to serve as Chairman. Mr. Moody accepted the nomination. A vote was held, and Mr. Moody was re-elected to serve as Chairman of the Board until next year's election of officers.

Vice Chairman. Mr. Kunkle was nominated to serve as Vice Chairman. Mr. Kunkle accepted the nomination. A vote was held, and Mr. Kunkle was elected to serve as Vice Chairman of the Board until next year's election of officers.

Secretary. Mr. Ringenberg was nominated to serve as Secretary. A vote was held, and Mr. Ringenberg was re-elected to serve as Secretary of the Board until next year's election of officers.

Fiscal Officer. Mr. Sharp was nominated to serve as Fiscal Officer. A vote was held, and Mr. Sharp was re-elected to serve as Fiscal Officer of the Board until next year's election of officers.

Ratification of Final 2018 Appropriation Transfers by Fiscal Officer. The Board discussed year-end transfers of appropriated amounts made by the Fiscal Officer. Mr. Kunkel made a motion to ratify the following transfers of appropriated amounts: \$3,346.54 from account 122 (Health Insurance) to account 120 (Social Security), \$1,458.98 from account 122 (Health Insurance) to account 123 (Pension), \$45.27 From account 210 (EMS Supplies) to account 201 (Office Supplies), and \$1,472.71 from account 302 (Legal Fees) to account 301 (Accounting). The motion received a second, and passed 4-0, with the Chairman voting.

Approval of Administrative Claims from October 18, 2018 to January 10, 2019. The report of administrative claims was circulated among and reviewed by the Board. Mr. Kunkle made a motion to approve and ratify all administrative claims since the last regular meeting, which received a second, and was passed 4-0, without the Chairman voting.

Financial Report. Mr. Moody presented a financial report. A Summary of Reconciled Cash Balances through December 31, 2018 prepared by Monroe Shine was circulated among the Board for review. A copy is attached to the minutes.

Review of Capital Assets Ledger. Mr. Pulliam presented the capital asset ledger prepared by Chief Bader for review. The Board reviewed and briefly discussed it.

Anticipated Cumulative Fund Expenditures. Chief Bader made a presentation to the Board with respect to anticipated expenditures from the cumulative fund in 2019.

Formation of Committee to Explore New Tanker. Chief Bader discussed his criteria for a new engine to replace Quad 22. The Board discussed the cost and determined it is best to talk to the Floyd County Council before moving forward with the purchase.

Chief's Report. Chief Bader provided the Board with his 4th Quarter 2018 Chief's Report.

Legal Matters. Mr. Pulliam presented the engagement letter from Monroe Shine for review and signature.

Next Meeting. The next regular meeting of the Board will be on **April 17, 2019 at 7:00 p.m.**

Mr. Sharp made a motion to adjourn, which was seconded, and passed 4-0, without the Chairman voting at 8:15 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by: Mark A. Ringenberg
Mark Ringenberg, Secretary

Attested by: Michael Mbody
Michael Mbody, Chairman

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This special meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on March 20, 2019, at the hour of 6:00 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Ringenberg.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Chris Carter, Denny Kunkel and Mark Ringenberg

Absent: Jason Sharp and Chad Ogden

Fire Chief Richard Bader and other members of the District were also in attendance.

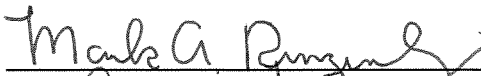
Bids on Purchase of New Fire Apparatus. Chief Bader informed the Board that two sealed bids had been received in response to the Notice to Bidders regarding the purchase of new fire apparatus.

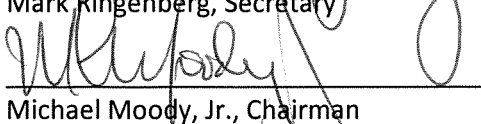
The Chairman of the Board then stated that the Board was now ready to consider the bids received with respect to the Fire Apparatus. Thereafter, the Chairman opened and recorded the following bids: Global Emergency Products, an authorized Pierce dealer, \$721,800.00; and Ferrara Fire Apparatus, Inc. \$699,686.00. A copy of each bid coversheet is included with the minutes. Mr. Ringenberg made a motion to take the bids under advisement to review compliance with the specifications until March 22, 2019 at 6:00 p.m. for further consideration, which was seconded and passed 4-0.

Next Meeting. The next special meeting of the Board will be on **March 22, 2019 at 6:00 p.m.**

Mr. Carter made a motion to adjourn, which was seconded, and was passed 4-0, at 6:04 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by: 
Mark Ringenberg, Secretary

Attested by: 
Michael Moody, Jr., Chairman

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This special meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on March 22, 2019, at the hour of 6:00 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Ringenberg, Secretary.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Jason Sharp, Chris Carter, Mark Ringenberg, and Chad Ogden

Absent: Denny Kunkel

Fire Chief Richard Bader, Deputy Chief Mayfield and Attorney Keith Pulliam were also in attendance, along with members of the public.

Mr. Carter made a motion to approve the March 20, 2019 meeting minutes, which received a second, and was passed 4-0, without the Chairman voting.

Chief Bader reported that the truck committee had reviewed the two bids received for the new pumper truck and that Global Emergency Products was the lowest responsible and responsive bidder to submit a bid. Chief Bader provided the Board with written findings from the Truck Committee, which are to be included with these minutes. Thereafter, Chief Bader informed the Board that the Truck Committee recommended accepting the bid.

Mr. Carter made a motion to accept the truck committee's recommendation to conditionally accept Global Emergency Products' bid subject to (1) approval by the county council of additional appropriations necessary for the purchase; and (2) attorney approval of an acceptable purchase agreement. The motion received a second and was passed 4-0, without the Chairman voting.

Mr. Carter made a subsequent motion, also seconded, to appoint Chief Bader as the designated authorized agent of the District with respect to change orders, delivery and inspection/acceptance of the pumper truck and to authorize Chief Bader to obtain a performance bond if necessary, to protect the interests of the District. The motion was passed 4-0, without the Chairman voting.

Chief Bader provided the Board with a handout detailing a breakdown of expenses for the new truck, equipment needed for the truck, and amounts for equipment that were previously approved last year by the county council but not received because of clerical issues. Mr. Ringenberg made a motion to initiate the process to request a \$937,990.83 additional appropriation through the Floyd County Council, which was seconded, and was passed 4-0, without the Chairman voting. The Chairman advised that he will

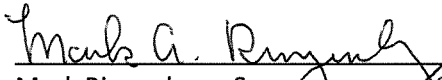
work with Mr. Pulliam and Umbaugh to prepare the necessary documentation and make the request for additional appropriation to the County Council.

Next Meeting. The next regular meeting of the Board will be on **April 17, 2019 at 7:00 p.m.**

Mr. Carter made a motion to adjourn, which was seconded, and passed unanimously at 6:22 p.m.

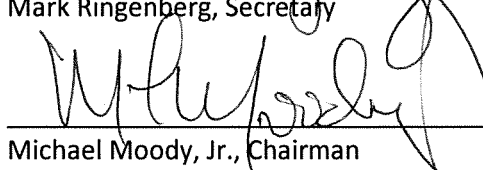
Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by:



Mark Ringenberg, Secretary

Attested by:



Michael Moody, Jr., Chairman

**MEMORANDA OF EXECUTIVE SESSION MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

Date: April 17, 2019

An executive session of the Board of Georgetown Township Fire Protection District was held at Fire District Headquarters 5610 Corydon Ridge Road, Georgetown, Indiana, in the County of Floyd, Indiana, on April 17, 2019, at the hour of 6:40 p.m.

Members Present: Michael Moody, Jr., Chris Carter, Jason Sharp, and Mark Ringenberg

Members Absent: Denny Kunkel, Chad Ogden, and Monty Lash

Other Attendees: None

The Board only discussed information and records classified as confidential by state or federal statute, I.C. 5-14-1.5-6.1(b)(6) and (9), and so certifies.

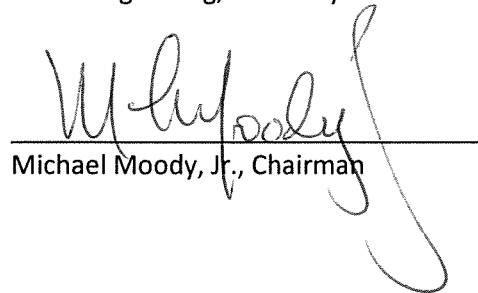
The session closed at 6:58 p.m.

Attested by:



Mark Ringenberg, Secretary

Approved by:



Michael Moody, Jr., Chairman

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on April 17, 2019, at 7:01 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Ringenberg, Secretary for the meeting.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Chris Carter, Jason Sharp, Mark Ringenberg and Chad Ogden (arrived late)

Absent: Denny Kunkel and Monty Lash

Fire Chief Richard Bader and other members of the District were also in attendance. Attorney Keith Pulliam was also in attendance. Mr. Pulliam's paralegal, Angi Brodfuehrer, attended to assist with the recording of the minutes.

Old Business:

Approval of Minutes. Mr. Ringenberg made a motion to approve the March 22, 2019 meeting minutes, which received a second, and was passed 4-0, with the Chairman voting.

Update on Additional Appropriations Request. Mr. Moody advised the Board the \$150,000 additional appropriation originally pursued in 2018 was approved by the County Council. Chief Bader discussed the \$787,991 additional appropriation request that will be considered at the May 14, 2019 County Council Meeting. Chief discussed a breakdown of how the additional appropriation will be used, if approved. Mr. Carter made a motion to approve the revised amount of \$787,991 to be submitted to the County Council in an amount, which received a second, and was passed 4-0, with the Chairman voting. Mr. Pulliam noted that the request already reflected the lower amount.

New Business:

Board Appointments. Mr. Moody advised the Board that the Floyd County Commissioners had appointed Monty Lash to fill the vacancy on the Board. Mr. Pulliam advised he has reached out to Mr. Lash with an orientation packet.

Financial Report. Mr. Sharp presented a financial report. A Summary of Reconciled Cash Balances through March 31, 2019 prepared by Monroe Shine was circulated among the Board for review. A copy is attached to the minutes.

Approval of Administrative Claims from January 23, 2019 to April 3, 2019. The report of administrative claims was circulated among and reviewed by the Board. Mr. Kunkle made a motion to approve and ratify all administrative claims since the last regular meeting, which received a second, and was passed 4-0, without the Chairman voting.

Mr. Ogden arrived at the meeting.

Surplus Tanker. Chief Bader advised the Board Tanker 27 was no longer in drydock. Repairs totaling less than \$1,000 were made to get the tanker safely running. Chief explained the tanker could be sold for \$35,000 - \$70,000 or it can be kept and be used as a second source of water on a limited use purpose. Chief suggested the District keep the truck. There was discussion among the Board however no action was taken. Chief will continue to investigate the advantages/disadvantages of keeping the tanker and report back to the Board at the July meeting.

2020 Preliminary Budget Discussions. Chief Bader made a presentation to the Board concerning projected spending for the District in 2020. A copy of the proposed budget was circulated to the Board for review.


Chief's Report. Chief Bader provided the Board with his 1st Quarter 2019 Chief's Report. In the future, Chief will circulate the report via e-mail to the Board prior to the meeting to allow adequate time to review.

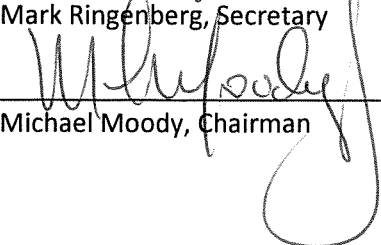
Legal Matters. Mr. Pulliam discussed the minutes of the January 16, 2019 meeting. Mr. Carter made a motion to approve the January minutes, which received a second, and passed 4-0, without the Chairman voting.

Next Meeting. The next regular meeting of the Board will be on **July 17, 2019 at 7:00 p.m.**

Mr. Sharp made a motion to adjourn, which was seconded, and passed 4-0, without the Chairman voting at 7:59 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by: 
Mark Ringenberg, Secretary

Attested by: 
Michael Moody, Chairman

**MEMORANDA OF EXECUTIVE SESSION MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

Date: July 17, 2019

An executive session of the Board of Georgetown Township Fire Protection District was held at Fire District Headquarters 5610 Corydon Ridge Road, Georgetown, Indiana, in the County of Floyd, Indiana, on July 17, 2019, at the hour of 5:00 p.m.

Members Present: Michael Moody, Jr., Chris Carter, Jason Sharp, Denny Kunkel, and Monty Lash

Members Absent: Mark Ringenberg (who attended telephonically) and Chad Ogden

Other Attendees: None

The Board only discussed information and records classified as confidential by state or federal statute, I.C. 5-14-1.5-6.1(b)(7) and (9), and so certifies.

The session closed at 7:25 p.m.

Attested by: Mark A. Ringenberg
Chris Carter, Acting Secretary
Mark Ringenberg

Approved by: Michael Moody, Jr.
Michael Moody, Jr., Chairman

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on July 17, 2019, at 7:32 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Carter, Acting Secretary for the meeting.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Chris Carter, Jason Sharp, Denny Kunkel and Monty Lash

Absent: Mark Ringenberg and Chad Ogden

Fire Chief Richard Bader was also in attendance. Attorney Keith Pulliam was also in attendance. Mr. Pulliam's paralegal, Angi Brodfuehrer, attended to assist with the recording of the minutes.

Old Business:

Approval of Minutes. Mr. Carter made a motion to approve the April 17, 2019 meeting minutes, which received a second, and was passed 4-0, without the Chairman voting.

Update on Truck Purchase. Chief Bader advised the Board he and Deputy Chief Mayfield will travel to Appleton, Wisconsin next week to meet with the truck manufacturer for the pre-build meeting. The payment for the truck will be due when the truck is released to the District.

2020 Preliminary Budget Discussions. Chief Bader circulated a handout showing the 2020 proposed budget. A copy is attached to the minutes. Mr. Moody advised the Board the proposed 2020 budget is a 4% increase over the base 2019 budget. However, the proposed budget also contemplates additional spending in case the District ends up contracting with the new Greenville Fire Protection District. If the District does not contract with Greenville, the District will not spend the \$400,000 allocated in the proposed budget. Mr. Carter made a motion to present the proposed budget to the County Council (via Gateway), which received a second, and was passed 4-0, without the Chairman voting.

New Business:

Financial Report. Mr. Sharp presented a financial report. A Summary of Reconciled Cash Balances through June 30, 2019 prepared by Monroe Shine was circulated among the Board for review. A copy is attached to the minutes.

Approval of Administrative Claims from April 17, 2019 to July 12, 2019. The report of administrative claims was circulated among and reviewed by the Board. Mr. Carter made a motion to approve and

ratify all administrative claims since the last regular meeting, which received a second, and was passed 4-0, without the Chairman voting.

Chief's Report. Chief Bader provided the Board with his 2nd Quarter 2019 Chief's Report. In the future, Chief will circulate the report via e-mail to the Board prior to the meeting to allow adequate time to review. Chief advised the Board the District will keep Tanker 27 at this time.

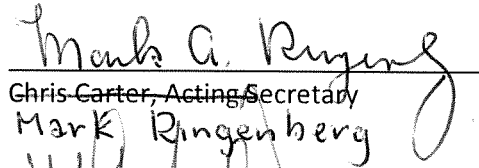
Legal Matters. None.

Next Meeting. The next regular meeting of the Board will be on **October 16, 2019 at 7:00 p.m.**

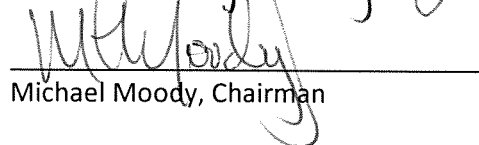
Mr. Carter made a motion to adjourn, which was seconded, and passed 4-0, without the Chairman voting at 8:09 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by:


Chris Carter, Acting Secretary
Mark Ringenberg

Attested by:


Michael Moody, Chairman

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This special meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on August 7, 2019, at the hour of 7:00 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Carter, Acting Secretary.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Denny Kunkel, Chris Carter, Chad Ogden and Monty Lash

Absent: Mark Ringenberg (who attended telephonically) and Jason Sharp

Fire Chief Richard Bader and Attorney Keith Pulliam were also in attendance.

Mr. Moody informed the Board that the newly formed Greenville Fire Protection District is requesting proposals to provide fire protection services beginning on January 1, 2020. He stated that he thought it would be a good thing for the Board to submit a proposal as the District, along with Lafayette FPD have been splitting responsibility for the area over the last 2-3 years. The Board discussed the matter at length.

Mr. Carter made a motion that Mr. Moody, along with Chief Bader, work with the board of the Greenville FPD to develop and/or negotiate a proposal for consideration by the full board and legal counsel, which was seconded by Mr. Kunkel and passed 5-0 with the Chairman voting. Mr. Ringenberg expressed his support but could not vote as he was not physically in attendance.

Next Meeting. The next regular meeting of the Board will be on **October 16, 2019 at 7:00 p.m.**

Mr. Carter made a motion to adjourn, which was seconded, and passed unanimously at 8:15 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by: Mark A. Ringenberg
Chris Carter, Acting Secretary
Mark Ringenberg

Attested by: Michael Moody, Jr.
Michael Moody, Jr., Chairman

**MEMORANDA OF EXECUTIVE SESSION MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

Date: October 16, 2019

An executive session of the Board of Georgetown Township Fire Protection District was held at Fire District Headquarters 5610 Corydon Ridge Road, Georgetown, Indiana, in the County of Floyd, Indiana, on October 16, 2019, at the hour of 5:30 p.m.

Members Present: Michael Moody, Jr., Mark Ringenberg, Jason Sharp and Chad Ogden

Members Absent: Chris Carter, Denny Kunkel and Monty Lash

Other Attendees: None

The Board only discussed information and records classified as confidential by state or federal statute, I.C. 5-14-1.5-6.1(b)(7) and (9), and so certifies.

The session closed at 6:55 p.m.

Attested by: Mark A. Ringenberg
Mark Ringenberg, Acting Secretary

Approved by: Michael Moody
Michael Moody, Chairman

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on October 16, 2019, at 7:00 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Carter, Acting Secretary for the meeting.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jason Sharp, Mark Ringenberg and Chad Ogden

Absent: Chris Carter, Denny Kunkel and Monty Lash

Fire Chief Richard Bader and Attorney Keith Pulliam were also in attendance, along with other members of the fire department and members of the public.

Discussion of old business was delayed by the Board to accommodate earlier discussion of the possible donation of real estate for a fire station.

New Business:

Donation of Real Estate for Fire Station. Chief Bader reported that the District had been in discussions for some time with the developer of the Knob Hill Subdivision regarding a possible donation of real estate to be used for the construction of a new fire station that would be strategically located within the District's territory. Jeff Corbett, President, and Cat Stevens, Sales Manager, from Premier Homes made a presentation to and answered questions from the Board regarding the property that Mr. Corbett planned to have his development company donate, which consists of approximately two acres of undeveloped land along State Road 64. Mr. Corbett expressed a desire to help the community and the Board thanked him for his generosity. His plan was to make the donation before the end of the year. Chief Bader committed to working with Mr. Corbett and Floyd County officials on details regarding the property to be donated. Mr. Pulliam advised that he had prepared paperwork and a resolution that would authorize Mr. Moody to move forward with the District's acceptance of the donated property on behalf of the Board. After review of the draft resolution, Mr. Sharp made a motion to adopt Resolution No. 2019-1, which was seconded by Mr. Ogden, and was passed 4-0, with the Chairman voting. A copy of the signed Resolution is included with these minutes.

Old Business:

Approval of Minutes. Mr. Sharp made a motion to approve the July 17, 2019 meeting minutes, which received a second by Mr. Ogden, and was passed 4-0, with the Chairman voting. Mr. Sharp made a motion to approve the August 7, 2019 meeting minutes, which received a second by Mr. Ogden, and

was passed 4-0, with the Chairman voting. Mr. Sharp made a motion to approve the July 17, 2019 memoranda of executive session, which received a second by Mr. Ogden, and was passed 4-0, with the Chairman voting.

Update on Fire Truck Purchase. Deputy Chief Mayfield reported that the manufacturer had started construction of the fire truck. Final inspection is expected towards the end of February with delivery expected in March or April of 2020. Given that the District obtained an additional appropriation in 2019 to purchase the fire truck, but that the payment of the purchase price will not be made until next year, Mr. Ringenberg made a motion to adopt Resolution 2019-2, which was seconded by Mr. Ogden, and was passed 4-0, with the Chairman voting. A copy of the adopted resolution is included with these minutes.

Update on Assistance to Firefighters Grant I. Deputy Chief Mayfield reported the that District recently received good news on one of the grant proposals he submitted last year. Specifically, the District has been awarded the Assistance to Firefighting Grant I from FEMA for an exhaust removal system to be installed at both stations. The total cost of the project was \$137,590.30, of which the grant will be paying \$131,038.39 and the District will be responsible for \$6,551.91.

New Business (continued):

Financial Report. Mr. Sharp presented a financial report. A Summary of Reconciled Cash Balances through September 30, 2019 prepared by Monroe Shine was circulated among the Board for review. A copy is attached to the minutes.

Transfer Appropriated Amounts. Mr. Sharp discussed the need to transfer appropriated amounts for anticipated increases in expenses and to avoid account shortages. Mr. Ringenberg made a motion to adopt Resolution 2019-3, which received a second by Mr. Sharp, and was passed 4-0, with the Chairman voting. A copy of the signed Resolution is included with these minutes.

Approval of Administrative Claims from July 10, 2019 to October 3, 2019. The report of administrative claims was circulated among and reviewed by the Board. Mr. Ringenberg made a motion to approve and ratify all administrative claims since the last regular meeting, which received a second by Mr. Ogden, and was passed 4-0, with the Chairman voting.

Chief's Report. Chief Bader provided the Board with his 3rd Quarter 2019 Chief's Report. Chief discussed challenges that the fire department was facing with respect to staffing due to the temporary loss of an employee to injury and turnover caused by losing firefighters to other departments in the area. He said the fire department was a steppingstone for its members to firefighter positions with larger, more urban departments. The staffing shortages has forced the department to temporarily brown-out the staffing for Station No. 1. The fire department is advertising for firefighters.

Legal Matters. Mr. Pulliam advised the Board that he had prepared several draft resolutions for consideration by the Board in order to formalize certain policies for purposes of compliance with SBOA directives regarding a nepotism policy, a contracting with a unit policy, and a credit card usage policy. After review and discussion, Mr. Ringenberg made a motion to adopt Resolution 2019-4, which received a second by Mr. Sharp, and was passed 4-0, with the Chairman voting. Mr. Ringenberg next made a motion to adopt Resolution 2019-5, which received a second by Mr. Sharp, and was passed 4-0, with the Chairman voting. Finally, Mr. Ringenberg made a motion to adopt Resolution 2019-6, which received a

second by Mr. Sharp, and was passed 4-0, with the Chairman voting. Copies of all three of the signed resolutions are included with these minutes.

Next Meeting. The next regular meeting of the Board will be on **January 8, 2020 at 7:00 p.m.**

Mr. Sharp made a motion to adjourn, which was seconded, and passed 4-0, with the Chairman voting at 8:04 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by: Mark A. Ringenberg
Mark Ringenberg, Secretary

Attested by: Michael Moody
Michael Moody, Chairman

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This special meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on December 17, 2019, at the hour of 7:00 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Carter, Acting Secretary.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Denny Kunkel, Chris Carter, Jason Sharp and Monty Lash

Absent: Mark Ringenberg and Chad Ogden

Deputy Chief Jim Mayfield and Attorney Keith Pulliam were also in attendance, along with other members of the fire department, the public, and the news media.

Mr. Moody informed the public in attendance that the only topics for discussion at this special meeting were related year-end financial matters and the consideration of disciplinary hearings rules and procedures for adoption by the Board.

Year-End Financial Matters.

Deputy Chief Mayfield made a brief presentation and requested the Board to consider a transfer of appropriated amounts, totaling \$28,324.41, from Accounts 122 and 124 that would not be used in 2019 into Account 404, and further requested that amount be encumbered from the 2019 budget to the 2020 budget. After discussion, Mr. Sharp made a motion to adopt Resolution 2019-7, which was seconded by Mr. Carter, and passed 4-0 without the chairman voting. A copy of the resolution is included with these minutes.

Disciplinary Hearings Rules and Procedures.

Mr. Pulliam reminded the Board that his law firm had previously been tasked with drafting rules and procedures for any disciplinary hearings that might come before the Board in its capacity as the safety board for the municipal fire department operated by the fire district. Mr. Pulliam circulated copies of drafts for review and discussion. After a few questions and a brief discussion, Mr. Carter made a motion to adopt Resolution 2019-8, which was seconded by Mr. Kunkle, and passed 5-0 with the chairman voting. A copy of the resolution is included with these minutes.

Next Meeting. The next regular meeting of the Board will be on **January 8, 2020 at 7:00 p.m.**

Upon a motion to adjourn, which was seconded and passed unanimously, the special meeting was adjourned at 7:17 p.m.

Copies of the agenda, and any public documents discussed at the meeting are available for inspection by the public at District Headquarters.

Approved by: Chris Carter
Chris Carter, Acting Secretary

Attested by: Michael Moody, Jr.
Michael Moody, Jr., Chairman