

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This regular meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on October 20, 2021, at 7:07 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Angi Brodfuehrer.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Mark Ringenberg, Edward Thomas, Geoffrey McNulty, and Gary Kleeman

Absent: Chad Ogden and Travis Sharp

Deputy Chief Ned Wiseman, Operations Chief Corey Payne, Assistant Chief Jim Mayfield and Attorney Keith Pulliam were also in attendance. and paralegal Angi Brodfuehrer attended via phone.

Old Business:

Approval of Minutes. Mr. Ringenberg made a motion to approve the July 21, 2021 regular meeting minutes, which received a second by Mr. Thomas, and was passed 5-0.

ISO Update. Deputy Chief Wiseman informed the Board the ISO rating has changed from 44x to a 44y, which is an improvement.

Update on Sale of Quad 22. Received inquiries and interest but no sale yet.

New Business:

Financial Report. The Fiscal Officer presented the September 30, 2021 financial report. Mr. Thomas made a motion to approve the report as presented, which received a second by Mr. Kleeman, and was passed 5-0.

The Fiscal Officer has notified the Board the following amounts were transferred between accounts as follows:

\$23,000 from account #122 (Insurance) into account #123 (Pension)
\$5,000 from account #302 (Legal) into account #301 (Accounting)

Mr. Ringenberg made a motion to approve the transfer of appropriated amounts recommended by the Fiscal Officer as stated, which received a second by Mr. McNulty, and was passed 5-0.

Approval of Administrative Claims from July 21, 2021 to October 15, 2021. Mr. Ringenberg made a motion to approve and ratify all administrative claims since the last regular meeting, which received a second by Mr. McNulty, and was passed 5-0.

Bidding Process for Station 1 Renovation. Deputy Chief Wiseman circulated a handout regarding the renovation. Mr. McNulty made a motion to allow command staff to start the bidding process, which received a second by Mr. Kleeman, and passed 5-0.

Bidding Process for Radio Purchase. Deputy Chief Wiseman circulated a handout showing the specifications and discussed the grant awarded for the purchase of radios. Mr. McNulty made a motion to allow command staff to start the bidding process to purchase the radios, which received a second by Mr. Kleeman, and passed 5-0.

Grant Monies Management. The Fiscal Officer explained the accounting process for grant funds. Further discussion was tabled.

Storage of Previous Department Records. Mr. Pulliam explained there are varying record retention guidelines and that he would try and work with the command staff on guidelines next year.

Website Administration Agreement. Operations Chief Corey Payne reported First Arriving, LLC has provided a proposed Fire Agency Website Proposal for developing, managing and hosting the District's website. The proposal was discussed. Mr. Ringenberg made a motion to accept the Website Enhanced Package in the amount of \$2,795.00 with First Arriving after Mr. Pulliam performs a legal review of the agreement, which received a second by Mr. Kleeman, and passed 5-0.

Change of Accounting Software. The Fiscal Officer explained various reasons for the District to transition from its current bill pay system to QuickBooks. He has been consulting with Monroe Shine on the options. After discussion by the Board, Mr. Thomas made a motion to authorize command staff to pursue transferring the current financial accounting software to QuickBooks, which received a second by Mr. Ringenberg, and passed 5-0.

Baby Box Partnership. Deputy Chief Wiseman explained a baby box partnership with the Town of Georgetown and Township of Georgetown. Each would invest \$5,000 toward the partnership for a total of \$15,000. The box will be located at Station 1. Mr. Ringenberg made a motion to work with Georgetown Town and the Georgetown Township Trustee to install a baby box at Station 1, which was seconded by Mr. Thomas, and passed 5-0.

PERF Hybrid Discussion. Deputy Chief Wiseman explained the District wishes to join the PERF Hybrid effective January 1, 2022. After discussion, this agenda item was tabled until the Board's next meeting.

Chief's Report. A copy of Chief Banta's 3rd Quarter 2021 Chief's Report was provided to the Board in advance of the meeting.

Mr. Moody provided a copy of a resolution adopted by the Town of Georgetown in support of the District's plans and 2022 budget. Mr. McNulty made a motion to include the Town of Georgetown's Resolution R-21-09 in our minutes, which was seconded by Mr. Kleeman, and passed 5-0.

Legal Matters. Mr. Pulliam advised the Board to be mindful of upcoming 2021 special meetings.

There being no further business, Mr. Kleeman made a motion to adjourn, which passed unanimously, and the meeting ended at 8:54 p.m.

Approved by: _____
Mark Ringenberg, Vice Chairman

Attested by: _____
Michael Moody, Jr., Chairman