

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF FIRE TRUSTEES OF THE
GEORGETOWN TOWNSHIP FIRE PROTECTION DISTRICT
FLOYD COUNTY, INDIANA**

This regular meeting of the Board of Fire Trustees of the Georgetown Township Fire Protection District, Floyd County, Indiana was held at 5610 Corydon Ridge Road, Georgetown, in the County of Floyd, Indiana, on January 21, 2021, at 7:03 p.m.

Mr. Moody, Chairman, called the meeting to order and the minutes of the meeting were recorded by Mr. Kleeman, acting Secretary for the meeting. Angi Brodfuehrer assisted with the preparation of the minutes. The meeting was also conducted via telephone conference in accordance with State of Indiana Executive Order 20-04 due to the COVID-19 public health emergency.

On roll call, the members of the Board of Fire Trustees were shown to be present or absent as follows:

Present: Michael Moody, Jr., Mark Ringenberg, Gary Kleeman, Edward Thomas, Geoffrey McNulty and Travis Sharp

Absent: Chad Ogden

Fire Chief Bill Banta, Deputy Chief Ned Wiseman, Operations Chief Corey Payne, Assistant Chief Jim Mayfield and Attorney Keith Pulliam were also in attendance.

Old Business:

Approval of Minutes. Mr. Ringenberg made a motion to approve the October 20, 2020 regular meeting minutes and December 10, 2020 special meeting minutes, which received a second by Mr. McNulty, and was passed 4-0, without the Chairman voting. Mr. Sharp abstained from the vote.

New Business:

Welcome New Board Member. The Board welcomes Mr. Sharp who was appointed by the Floyd County Commissioners to fill the vacancy on the Board. Per the Certificate of Appointment received from the Commissioners, his Term will expire in December 2024.

Review of By-Laws. Mr. Pulliam explained to the Board he had been asked to review the By-Laws and determine changes that might be necessary due to changes in the applicable statutes and the passage of time. Mr. Pulliam indicated that a number of changes would be required, but that he was not sure that the By-Laws still served enough of a purpose to justify the work and expense of updating them. After discussion, Mr. Pulliam made a recommendation to simply repeal the By-Laws. Mr. Kleeman made a motion to adopt Resolution 2021-1 to repeal the By-Laws, which received a second by Mr. Ringenberg, and passed 5-0, without the Chairman voting.

Election of Officers. Mr. Pulliam stated that given the repeal of the By-Laws there are now only two officer appointments required by the statute, Chair and Vice Chair.

Chairman. After discussion, Mr. Moody was nominated to serve as Chairman. Mr. Moody accepted the nomination. A vote was held, and Mr. Moody was unanimously elected to serve as Chairman of the Board until next year's election of officers.

Vice Chairman. After discussion, Mr. Ringenberg was nominated to serve as Vice Chairman. Mr. Ringenberg accepted the nomination. A vote was held, and Mr. Ringenberg was unanimously elected to serve as Vice Chairman of the Board until next year's election of officers.

Fiscal Officer. Following up on discussions from December's meeting, and based upon a recommendation from Chief Banta, Mr. Ringenberg made a motion to appoint Assistant Chief Mayfield as Fiscal Officer for 2021, which was seconded, and passed 6-0.

Financial Report. Mr. Moody made a recommendation to table the December financial report until the next meeting. He also made note that the Annual Financial Report was due on February 28, 2021 and would be submitted through Gateway.

Approval of Administrative Claims from October 17, 2020 to January 21, 2021. Mr. Ringenberg made a motion to approve and ratify all administrative claims since the last regular meeting, which received a second by Mr. Thomas, and was passed 5-0-1. Mr. Sharp abstained.

Ratification of Changes in Appropriated Amounts. Mr. Moody explained the movement of appropriated amounts necessary and went over the dollar amounts and accounts. Mr. Thomas made a motion to adopt Resolution 2021-2, which received a second by Mr. Kleeman, and was passed 6-0.

Review of Capital Assets Ledger. Chief Banta shared the Capital Asset ledger prepared by Monroe Shine. It has been approved by administration of the District. Chief will email the ledger to Board and Mr. Pulliam. The completed ledger will be uploaded in Gateway and is the basis for some other reports that are generated within that system.

Authorization for Payment of Certain Claims by EFT. Mr. Moody explained recently there have been some bills that required payment in a short turnaround. Monroe Shine recommends the District pay some bills electronically. Mr. Pulliam advised that he had prepared a resolution authorizing such payments. Mr. McNulty made a motion to adopt Resolution 2021-3, which received a second by Mr. Thomas, and was passed 6-0.

Monroe Shine & Co., Inc. – Service Agreement. Mr. Moody explained the services agreement outlining responsibilities. There are no significant changes from prior agreements. Mr. Ringenberg made a motion to approve the service agreement, which received a second by Mr. Kleeman, and passed 6-0.

Report from Committee on Proposed Renovations to Fire Stations. Mr. Moody gave a recap of the findings of the committee formed to explore possible renovations and the process for the bidding. Mr. Thomas discussed the proposal to submit to contractors for bids. Mr. Pulliam explained the form of the notice to bidders (for publication) will be more condensed. After discussion it was decided the bids would remain open for 60 days.

After discussion, the consensus of the Board is to move forward to request additional appropriation at the March 9, 2021 county council meeting, then if approved, move forward with the bid process to start the actual work. Mr. Thomas made motion to go forward with the additional appropriation request for

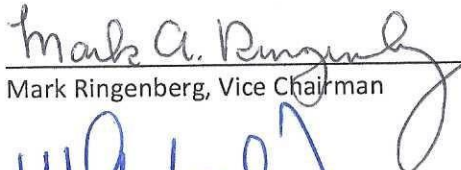
\$750,000.00 for the refurbishment of Station 1, which received a second by Mr. Ringenberg, and was passed 6-0.

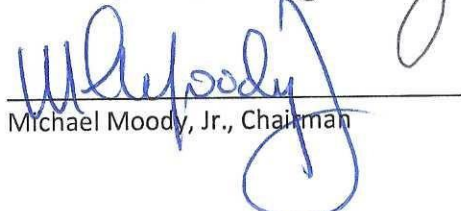
Chief's Report. A copy of Chief Banta's 4th Quarter 2020 Chief's Report was provided to the Board in advance of the meeting. Chief noticed October had a longer overall response time and that the reason was due to responses outside the District. Mr. Kleeman asked Chief Banta to break out response times for our district in the future.

Chief Banta asked the Board table any discussion of anticipated 2021 cumulative fund expenditures until later in the year. He will report back to the Board on or before the October 2021 meeting.

Legal Matters. Mr. Pulliam reminded Mr. Sharp, and others who are new to the District, to watch the SBOA training video concerning internal controls.

There being no further business, Mr. Ringenberg made a motion to adjourn, which passed unanimously, and the meeting ended at 9:08 p.m.

Approved by: 
Mark Ringenberg, Vice Chairman

Attested by: 
Michael Moody, Jr., Chairman